



School Settlement Staff – Amherst & Cumberland County

Location: Various School Locations

Position Status: Seasonal, Full Time, contract until March 31st, 2025

Compensation: \$33,064.00 (10 month salary)

Start Date: November 1st, 2024

There is potential inside all of us – we all have it in us to shine.

Every charity exists to help solve a problem – our charity exists to help solve many problems, from childcare shortages, social isolation, mental health issues, access to wellness, and more. Today, our network is spread across 100+ program locations in HRM and the province, meeting the most urgent needs of our communities in mental health supports, accessible childcare, supporting an increasing immigrant population, safe spaces for youth to grow and lead, helping to navigating a precarious labour market, delivering wellness programming for all, and creating community for isolated older adults.

We give people the tools, encouragement, and safe space to discover their inner strength. When they know someone's in their corner, with unconditional support, they realize they can do more than they thought possible. It's your support, expertise, and guidance that helps people ignite their full potential and shape our neighborhoods into vibrant and healthy communities.

About the Program and opportunity:

Based in Cumberland County, Nova Scotia, this position will work very closely with YREACH Settlement staff in Amherst, Oxford and local YREACH language team, as well as community organizations. This position work on site *in, and with*, schools to provide practical settlement and integration supports to newcomer children, youth and their families as they settle into the school system and community. We are looking for someone with initiative, is a great relationship builder, passionate about working with families and making a difference!

In this role, you will:

- Providing individual and group settlement support in schools
- Building effective professional relationships with all stakeholders
- Engaging schools through awareness raising, meetings and building connections
- Facilitating problem solving using solution focused approaches
- Supporting clients to access supports and opportunities within the school system
- Identifying and supporting opportunities to engage newcomer contributions
- Providing referrals to community resources
- Timely completion and submission of required reports and other documentation as required by the coordinator and/ or School Settlement program

Education and Skills Qualifications:

- Combination of education and experience working in community setting
- Exceptional interpersonal and communication skills
- Strong organizational skills and the ability to manage multiple tasks, meeting deadlines
- Understanding of, and experience with, the Nova Scotia school system – policies, procedures, expectations etc.
- Demonstrated discretion and sound judgement in the handling of confidential information
- Excellent data management skills and Microsoft 365 Skills
- Experience working with and providing service to diverse populations
- High level of initiative is needed to work independently and respond to unanticipated situations
- Experience delivering presentations and workshops
- Multilingual is an asset.
- Experience working with children providing creative group activities & programs
- Knowledge of and sensitivity to the settlement process for newcomer families
- Valid NS Driver's License and reliable vehicle essential

To Apply:

Please apply online at <https://ymcahfx.ca/workwithus/> by October 25, 2024.

- Criminal Record Check, Vulnerable Sector Check, and Child Abuse Registry Check (less than 6 months old), if 18 years of age or older
- Attend Child Safeguarding Training upon hire

Don't Meet Every Single Requirement?

We embrace diversity and are committed to creating an inclusive and barrier-free environment, welcoming applications from all qualified persons. We encourage Black, Indigenous, People of Colour, 2SLGBTQIA+ individuals, gender-diverse people, people with diverse abilities, members of ethnic minorities and faith groups, foreign-born residents, and veterans to apply. We are committed to eliminating barriers and promoting inclusion and strongly encourage applications even if you don't meet all requirements.

If you require accommodation during the hiring process, please inform us in advance to arrange reasonable and appropriate accommodation.