



Housing Stability Coordinator Job Description

Title: Housing Stability Coordinator

Department: Community Development

Reports to: Manager of Community Development

Number of positions: One (1)

Hours: 35 hours per week

Salary: \$39,000-\$45,000/year

Languages: English

Education: Human services and/or relevant post-secondary education (psychology, social work) in a related field is preferred and/or equivalent work experience/lived experience.

The Housing Stability Coordinator will provide ongoing support to individuals to exit homelessness as they secure and establish permanent housing. Working within the Housing First model, they will support their individuals in creating a personalized plan and goals. The Housing Stability Coordinator will meet on a regular basis with the individuals on their caseload and provide the necessary supports for their client to maintain housing stability and meet their personally developed goals.

Main activities include:

- Find and maintain appropriate housing for people experiencing homelessness
- Provide specialized housing location services to place individuals experiencing chronic homelessness into a housing option that works for them
- Provide ongoing client support to individuals with a high depth of need throughout their rehousing journey
- Assist with document readiness

Community Development- develop and implement community support and development initiatives to further the YMCA's mission and vision. Build and foster community partnerships in the delivery of these initiatives which may include leading or participating on committees relevant to this position.

Security and Safety: Bondable, Criminal record check, Child abuse registry check, Driver's validity licence check

Transportation/Travel Information: Own vehicle, Willing to travel, Valid driver's licence



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Personal Suitability: Excellent oral communication, Judgement, Excellent written communication, Initiative, Effective interpersonal skills, Team player, Client focus, Flexibility.

Additional Skills: Administrative and office activities, Research techniques, Food preparation

To apply, please email your cover letter and resume to aiden.kivisto@cumberland.ymca.ca, Aiden Kivisto, Manager of Community Development.

We appreciate all applications, however, only those selected for an interview will be contacted. Internal candidates will also be considered at this time.

Applications must be received by Thursday July 18th, 2024 at 5:00pm AST

Job Types: Full-time, Permanent

Pay: \$39,000.00-\$45,000.00 per year

Benefits:

- Casual dress
- Company pension
- Dental care
- Employee assistance program
- Extended health care
- Life insurance
- On-site gym
- On-site parking
- Paid time off
- Vision care

Schedule:

- Monday to Friday

Ability to commute/relocate:

- Amherst, NS B4H 3B2: reliably commute or plan to relocate before starting work (required)



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Education:

- Secondary School (preferred)

Work Location: In person

Application deadline: 2024-07-18